

Group Meeting #23

Date 27 August 2015
Time 10:00 am
Location WT BCIS Project Room - WT501

Attendees

Jason Gerbes, Joshua Son, Paul Lee, Sean Young.

Minutes Recorder

Joshua Son.

Absences

None.

Meeting Agenda

- Discuss the project development since last meeting.
 - Discuss a possible change to group member roles.
 - Plan work for break period.
 - Plan development strategy.
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7. Approval of minutes of last meeting

- 7.1. The group is in agreement that the minutes of the last meeting are an accurate record.
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8. Status of prior meeting arrangements

- 8.1. Sean has researched XP methodology suitability (see Research Findings 13/08/15 - XP Methodology Suitability).
- 8.2. Paul has created a structure for the change statement documents, as well as a draft for each document. Jason proofread and restructured the documents. Ahmed and Alexis have signed all three change statements.
- 8.3. Josh has updated the group communication plan. He is still working on the group compact.
- 8.4. Jason has created the requirements specification, as well as a client agreement. The client and Roopak have signed the agreement.
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3. Discussion of Project Development

- 3.1. We now have a signed agreement, and an agreed scope of work for the project. Development can now commence.
- 3.2. Jason feels that having a separate development team (lead by Paul) would allow the group to complete its tasks to a higher standard. The team is in agreement.
- Jason would be responsible for design, general documentation, communication and the Portfolio website.
 - Paul will lead the development team, reporting to Jason.
 - Josh and Sean will be members of the development team, reporting to Paul.
- 3.3. A revised Group Member Roles (Version 2.0) document was created to reflect the changes made in 3.2.
- 3.4. The development team will now craft user stories and begin development. All work must be recorded on Trello.

3.5. Ideas for the poster design were discussed:

- Clear poster which 'augments' the display board.
- A design metaphors where the poster mimics the 'wayfinding' AR platform application.
- The poster will act as an AR marker, and when scanned it will show a new dimension of content.

3.6. The group is in agreement that making an AR companion app for the poster is a great idea. We will craft an application which shows a video, animation or some other AR content when the poster is scanned.

4. Meeting Arrangements

- 4.1. Josh will continue work on the group compact document revision. Sean will assist where possible.
 - 4.2. Jason will continue work on the Portfolio website and outstanding documentation.
 - 4.3. All group members will update any outstanding research documents and send them to Jason.
 - 4.4. The development team will create User Stories and start development.
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5. Adjournment of Meeting

- 5.1. There being no other business, the meeting was adjourned at 12:00 pm.
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6. Next Meeting

Date To be decided.
Time To be decided.
Location To be decided.

We will have another in-person group meeting after the mid-semester break. Development must continue during this period, however, and communication will be maintained through Facebook.
